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Institutional Administration Course at Concordia Unique in Province

The Diploma in Institutional Administration (D.I.A.) program of Concordia University is the only one of its kind in Quebec. It enables qualified applicants to prepare themselves for administrative posts in the non-profit segment of the economy, such as hospitals, schools, military organizations, prisons, and the like.

The D.I.A. program complements the undergraduate Commerce and the graduate Business Administration programs of Concordia's Faculty of Commerce & Administration, and it provides the student with a sound grounding in administrative and managerial knowledge needed by practicing administration.

Compulsory core courses are: Accountancy; Managerial Finance; Statistics; Organizational Behavior; Principles of Management; Institutional Marketing; and Special Topics in Institutional Administration. In the coming academic year, the latter course will deal with public administration at the provincial level. Students may then choose four courses from the institutional areas of health, art, public, and educational administration.

The program, which started in 1973 with 50 students, expects an enrolment of 150 students this September. The first 14 graduates received their diplomas in June 1975; another 31 students have received diplomas since then.

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Entry into the program requires a Bachelor's degree from a recognized university. At present, tuition fees are \$30 per course or \$330 for the D.I.A. program.

Most of the students in the program have work experience and take courses on a part-time basis. Part-time students can complete the program in about two and one-half years. However, the number of full-time students has been increasing: there will be more than 30 full-time students in the coming year compared to 17 two years ago. Full-time students can complete the program in one calendar year.

With a growing full-time student body, plans are being made to offer day as well as evening courses. It is also planned to extend the program to the Master's level; the present D.I.A. program will be the first part of the Master's program.

Further information can be obtained from the program director, Z.G. Popp, Faculty of Commerce and Administration, Concordia University, 1435 Drummond St., Montreal.

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